



October 2 and 3, 2009

Vendor and Organization Registration Form

Crafts • Food • Games • Raffles



GODDARD LIONS CLUB 2009 FALL FESTIVAL

You are invited to participate in the Goddard Fall Festival. The Goddard Lions Club has three categories that you or your organization or business can participate in.

Category A – Commercial Booths for arts & crafts, consumer products & services, food, games, raffles and activities for commercial organizations and businesses: 15'W x 10'D booth spaces on the street in Downtown Goddard. **NON-FOOD— \$20.00. FOOD — \$40.00.** All booths must open by 8:00 AM and remain open until 4:30 PM on Saturday, October 3.

Category B – Booths that sell food, games, raffles and activities for non-profit organizations and groups: 15'W x 10'D booth spaces are available on the street in downtown Goddard. If you need larger area please mark size needed on the registration form. - **No cost unless you require electricity.**

Category C – Booths that sell arts & crafts, consumer products & services,. **(INSIDE and OUTSIDE LOCATIONS) Goddard United Methodist Church, 300 N. Cedar, 8'W x 8'D booth spaces. Cost \$25.00.** All booths must open by 8:00 AM and remain open until 3 PM at the church on Saturday, October 3. **Booths in the Goddard United Methodist Church must close and have their material and trash removed by 3:30 PM**

Fall Festival is Saturday, October 3 from 8:00 AM and concludes Saturday evening after 5:00 PM. Festival activities are in the 100 and 200 Blocks of Main Street and at Goddard United Methodist Church, 300 N. Cedar.

Set-up information: Traffic will be blocked on Main from 2nd Street to South Street at 8 a.m. Saturday. **Anything that needs to be delivered to a booth by vehicle needs to be in place before 8:00 AM.** Check in for booth set-up is **Friday, October 2 from 6:00 PM to 8:00 PM and Saturday, October 3 from 6:30 AM until 8:00 AM.** An event coordinator will be at the Community Center for booth assignments downtown and at the United Methodist Church for booths at the church during the above times.

No tables or chairs are provided. The Goddard United Methodist Church will rent tables for USE INSIDE THE CHURCH ONLY for a \$10.00 fee.

There are **NO REFUNDS** for inclement weather or no shows.

There is a \$10 fee for electricity. (LIMITED AVAILABILITY FOR ONE 20 AMP SERVICE—get your reservation in early!) If you need electricity that must be marked on registration form and money received by September 28, 2009.

Exhibitors shall be solely responsible for any loss, theft, or damage to property or work displayed and will not hold the City of Goddard, Goddard USD #265, Goddard United Methodist Church or the Goddard Lions Club for liability of such.

The Goddard Lions Club reserves the right to reject any entry into the Goddard Fall Festival for any reason. Any rejection will require a majority vote of the Fall Festival Committee and can be made at any time.

Make checks payable to Goddard Lions Club and mail registration forms to:

**Lisa Oakley, United Methodist Church
P.O. Box 247, Goddard, KS 67052**

For more information call: 794-2207 or e-mail secretary@goddardumc.info

2009 GODDARD FALL FESTIVAL ENTRY FORM

FOR ARTS & CRAFTS, COMMERCIAL, FOOD AND GAME BOOTHS

DEADLINE - MONDAY, SEPTEMBER 28, 2009

Organization / Business Name _____

Mailing Address _____

City _____ State _____ Zip _____

Contact Person _____ Phone _____

E-mail address (for confirmation): _____

OUTSIDE VENDORS ON MAIN STREET HOURS 8 A.M. TO 4:30 P.M.

CATEGORY A - Arts & Crafts Vendors, Commercial Organizations and Businesses - Booths that sell Arts & Crafts, Consumer Products & Services, Food*, Run Games and Raffles

Booth / Product Description _____

_____ # Booth Spaces Requested – **Cost \$20.00**

_____ *Food — **Cost \$40.00 per 15'W X 10'W**

_____ **Electricity Needed \$10.00 Fee Enclosed (20 amp service only - 1 per booth)**

Amount Enclosed _____

Payment must be enclosed to hold space.

CATEGORY B - Non-profit organizations – Booths that Run Games, Raffles and Sell Food. No charge unless electricity is required.

Booth Description _____

_____ # Booth Spaces Requested 15'W X 10'W or size needed _____ ft wide by _____ ft deep

_____ **Electricity Needed \$10.00 Fee Enclosed (20 amp service only - 1 per booth)**

Amount Enclosed _____

Payment must be enclosed to hold space.

INSIDE VENDOR SPACE AT GODDARD UNITED METHODIST CHURCH

(300 N. CEDAR—ONE BLOCK OFF MAIN STREET)
SPECIAL HOURS—9 A.M. TO 3 PM

VENDORS must close and have all material and trash removed by 3:30 PM

CATEGORY C - Arts & Crafts Vendors, Organizations and Businesses – Booths that sell Arts & Crafts or Consumer Products & Services

_____ Inside Church

_____ Outside Church

Booth / Product Description _____

_____ # Booth Spaces Requested at \$25.00 per 8'W X 8'W

_____ # Tables for inside use **in church only \$10.00 each**

_____ **Electricity Needed \$10.00 Fee Enclosed (20 amp service only - 1 per booth)**

Amount Enclosed _____

Payment must be enclosed to hold space.

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Lisa Oakley, United Methodist Church, P.O. Box 247, Goddard, KS 67052**